

FRIENDS OF PUTNOE WOOD and MOWSBURY HILLFORT

Minutes of the Meeting held on 19 January 2021 via Zoom

Members present: Lynn Caudrey, Martin Fannon, Sue Fannon, Anne Lilliman, Dave Parratt, Chris Moss, Diana Readhead, John Wallace, Marion Wallace, Chris Wedge, Helen Wilkie, John Wilkie, Allison Wilkins, Andy Wilkins.

- 1 **Apologies for absence** were received from Mick Lilliman and Fiona Bucknall.
- 2 **Minutes of last meeting held on Tuesday 20 October 2020.** These were agreed as an accurate record. The following matters arising were discussed.
 - 2.1 **Re item – Green Flag Application for Putnoe Wood.** Chris Wedge reported that she had submitted the application for Mowsbury Hillfort and had received an access code to enable her to make an application for Putnoe Wood. Chris said that although the current Management Plan for the Wood requires updating, she proposes to use it as part of the application including reporting on actions undertaken to date. Dave said that Claire Pick was due to update the Management Plan, but it was not a matter of priority. Chris will liaise with John Wallace regarding the text before she submits the application, and Andy will assist with insertion of photos.
 - 7.2 **Re item 7.2 – Review of Health and Safety documentation.** Jon Bishop was due to follow up his review of Borough Council Health and Safety and COSHH documents affecting volunteer work with Katie and James. Dave will remind him.
- 3 **Update from Country Park Guardian**
As Jon Bishop was unable to attend there was no report.
- 4 **Future Tasks and Events**
John Wallace listed future tasks as follows.
 - 4.1 **Putnoe Wood:**
 - Jon Bishop has asked the Friends ideally to complete coppicing work on the north side of the current plot, but to focus on the south side including taking out all self-set ash as most of this is diseased.
 - Work is required on two glades which have been brush cut by Tom and now require arisings to be raked up and left as habitat piles or compost heaps.
 - The three cross paths require clearing.
 - 4.2 **Hillfort:**
 - Winter pruning of the apple and pear trees in the orchard is required. The damson and cherry plums will be tackled in the summer. The service and medlar tree do not need pruning.
 - The area in the Courtyard left uncut last year to give cover and habitat for wildlife needs cutting in February before spring growth starts.
 - The southern boundary of the scheduled monument requires brushcutting.

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5 Financial Matters

John Wilkie presented figures as at 19 January 2021

Category	Brought Forward	Current Balances
Money held in bank	387.81	338.10
Petty cash	0.00	0.00
Total	387.81	338.10

Transactions since last report:

Income

Total Income: £0.00

Outgoings

Web site £49.71

Total outgoings: £49.71

6 Reports from members

It was reported that the Hillfort ponds and moat are filling up following the recent wet weather, and the stream to the north of Putnoe Wood is running full and fast. Jon Bishop hopes that the golf club will remove the tree that has fallen across the stream as it was rooted on golf course land.

7 Any Other Business

There was no other business.

8 Date of next meeting

7.00pm Tuesday 16 March 2021 via Zoom.